

**REGULAR SCHOOL BOARD MEETING  
CENTRAL BUCKS SCHOOL DISTRICT**

**November 12, 2013**

The Central Bucks Board of School Directors held its meeting on Tuesday, November 12, 2013 in the Board Room of the Educational Services Center with President Stephen Corr presiding. The meeting was called to order by President Corr at 7:33 p.m., followed by the Pledge of Allegiance.

**BOARD MEMBERS PRESENT**

Stephen Corr, President; Paul Faulkner, Vice President; James Duffy, John Gamble, Joseph Jagelka, Geryl McMullin, Tyler Tomlinson, Kelly Unger, Jerel Wohl

**ADMINISTRATORS PRESENT**

Dr. David Weitzel, Dr. Nancy Silvius, Scott Kennedy, Gilbert Martini, David Matyas, Dale Scafuro, Edward Sherretta

**ALSO PRESENT**

Jeffrey Garton, Solicitor; Sharon Reiner, School Board Secretary

**APPROVAL OF MINUTES**

Motion by James Duffy, supported by John Gamble, to approve the minutes of the October 22, 2013 school board meeting.

Motion Approved 9-0.

**PUBLIC COMMENT**

Mr. Corr read a prepared statement, at the request of the Board, explaining that the Human Resources Department received an employee request for the district to provide insurance benefits to the employee's same-sex spouse. The district denied the request because the insurance plan the employee was enrolled in the spouse did not meet the definition of "dependent". At the October 9, 2013 Human Resources Committee the administration informed the committee of the decision that was made. The issue was not before the committee to act on, therefore no decision was made by the committee. Administration informed the Board that they anticipated a grievance to be filed by the employee. That grievance has been filed but requested by the employee that it bypass the Board and go directly to arbitration. The matter will be discussed at the November 13, 2013 Human Resources Committee meeting. The Board will not have any further comment on this issue until authorized by the school solicitor.

David Hall, Anthony Liaen, David Conn, Kristin Henderson, Von Scully, Michele Haddon, Marlene Pray, Sophie Edenson, Emelia Flynn, Don Berk, Nicole Pearson and Matt Kelly commented that the district should offer health insurance benefits to legally married same-sex partners.

Mr. Corr announced that the Board met in Executive Session before this meeting to discuss the Assistant Superintendent for Elementary Education position.

## **SUPERINTENDENT'S REPORT**

Dr. Weitzel, on behalf of the Pennsylvania School Boards Association (PSBA), presented Certificates of Appreciation to Stephen Corr for his eight years of service and to Paul Faulkner for his twelve years of service.

### Student Achievement Report 2013: Part Two

Dr. Nancy Silvius, Assistant Superintendent for Secondary Education, presented the most recent SAT/ACT scores, AP enrollment trends and the success rate of the AP courses for 2013 graduates, and results from the Senior Plans Survey Class of 2013. The average CB student SAT total score for Critical Reading, Math, and Writing was 1647, in PA it was 1480 and nationally the combined total SAT score was 1498. The number of students taking the SAT nationally has declined slightly. Some top intended college majors for CB graduates are the Health Professions and Clinical Services, Business and Commerce, Education, and Engineering. The ACT measures college readiness from classroom learning and the SAT measures general college-readiness skills. The composite score for CB students was 24.3, in PA it was 22.7 and nationally it was 20.9. The number of CB students taking the SAT was 1416 and the number of CB students taking the ACT was 396. Central Bucks offers 19 AP courses out of a total of 34 possible courses. A total of 2,578 exams were taken by 1,423 10<sup>th</sup> – 12<sup>th</sup> grade CB students. The Senior Plans Survey results showed that 92% of students were furthering their education and training (77.4% were entering a four-year college, 13.5% were entering a two-year/community college, and 1.1% were entering a technical/career school), 3% were seeking employment, 1% were entering the military service and 4% had other plans. Colleges attended, types of programs pursued, and class profiles were also discussed. Dr. Silvius pointed out that the class of 2014 will be the largest class ever in CB history.

## **SCHOOL BOARD REPORTS**

The Finance Committee and IU Board minutes were noted and are Attachment A for informational purposes.

## **TREASURER'S REPORT AND SUMMARY OF FUND DISBURSEMENTS**

Motion by John Gamble, supported by Jerel Wohl, to approve the Treasurer's Report and Summary of Fund Disbursements for the month of October 2013.

General Fund	\$17,275,283.19
Capital Fund (net voids)	2,278,799.11
Food Service	<u>26,771.91</u>
<b>TOTAL ALL FUNDS</b>	<b>\$19,580,854.21</b>

Motion Approved 8-0-1. (Geryl McMullin)

## RATIFICATION OF INVESTMENTS

Motion by John Gamble, supported by Joseph Jagelka, to approve the Ratification of Investments for the month of October 2013.

Category	Purchase Date	General Fund		Rate	Yield	Bank Name
		Principal	Maturity Date			
MBS	10/18/2013	\$245,000.00	10/17/2014	0.50%	\$1,221.64	Slate Bank India New York, NY
MBS	10/18/2013	\$245,000.00	10/17/2014	0.35%	\$855.15	Bank Baruda New York, NY
MBS	10/31/2013	\$245,000.00	10/29/2014	0.40%	\$974.63	Bank India New York, NY
TOTALS		\$735,000.00			\$3,051.42	

Motion Approved 9-0.

## PERSONNEL ITEMS

Motion by Paul Faulkner, supported by Kelly Unger, to approve resignations, retirements, and unpaid leaves of absence; appointment of support staff, long-term substitute teachers, long-term per diem substitute teachers, classification changes, community school staff, per diem substitute teachers, homebound instructors, per diem substitute custodians, and substitute bus drivers.

### RESIGNATIONS

Name: Stephen Greenlee  
Position: Personal Care Assistant – Tohickon Middle School  
Effective: November 8, 2013

Name: Michael Guido  
Position: Special Education Assistant – Kutz Elementary School  
Effective: November 12, 2013

Name: Hope Lockhart  
Position: Special Education Assistant – Holicong Middle School  
Effective: November 20, 2013

Name: Patricia Marino  
Position: Special Education Assistant – Central Bucks High School – West  
Effective: November 8, 2013

Name: Devon Punchello  
Position: Personal Care Assistant – Tamanend Middle School  
Effective: November 12, 2013

Name: Ashley Thomas  
Position: Special Education Assistant – Tamanend Middle School  
Effective: November 15, 2013

Name: Stephanie Zisa  
Position: Social Studies teacher – Central Bucks High School – South  
Effective: October 28, 2013

### RETIREMENTS

Name: Sharon Chittick  
Position: Biology teacher – Central Bucks High School – South  
Effective: February 7, 2014

Name: Anne Webb  
Position: Elementary teacher – Linden Elementary School  
Effective: December 31, 2013

### UNPAID LEAVES OF ABSENCE

Kelley Dougherty Elementary teacher – Warwick Elementary School  
January 27, 2014 – August 2014

Dorina Passio ESL teacher – Mill Creek Elementary School  
February 1, 2014 – August 2014

Stacylynn Ziska Educational Assistant – Bridge Valley Elementary School  
February 6, 2014 – May 2, 2014

### APPOINTMENTS

Name: Laura McCrory  
Position: Personal Care Assistant – Butler Elementary School  
\$12.02 per hour  
Effective: October 16, 2013

### LONG-TERM SUBSTITUTE TEACHERS

Name: Lauren Duffy  
Assignment: Mathematics teacher – Tamanend Middle School  
\$38,025 per annum (B+0 credits, Step 1)  
Effective: September 24, 2013 until the end of the 2013-2014 school year

### LONG-TERM PER DIEM SUBSTITUTE TEACHERS

Name: Rachel Beck  
Position: Social Studies teacher – Central Bucks High School – South  
\$17.50 per hour (10/28/13 – 10/31/13)  
\$19.75 per hour (11/1/13 through end of assignment)  
Effective: October 28, 2013

Name: Rebecca Douglass  
Position: Social Studies teacher – Tamanend Middle School  
\$17.50 per hour (10/29/13 – 10/31/13)  
\$19.75 per hour (11/1/13 – 11/22/13)  
Effective: October 29, 2013 – November 22, 2013

Name: Carol Frederick  
Position: Special Education teacher – Buckingham Elementary School  
\$19.75 per hour  
Effective: January 2, 2014

Name: Stephen Lee  
 Position: Chemistry teacher – Central Bucks High School – East  
 \$17.50 per hour (10/31/13)  
 \$19.75 per hour (11/1/13 – through end of assignment)  
 Effective: October 31, 2013

Name: Karly Seiz  
 Position: Elementary teacher – Groveland Elementary School  
 \$17.50 per hour (10/24/13 – 10/31/13)  
 \$19.75 per hour (11/1/13 through end of assignment)  
 Effective: October 24, 2013

Name: Paula Vogel  
 Position: World Language teacher – Central Bucks High School – South  
 \$17.50 per hour (10/28/13 – 10/31/13)  
 \$19.75 per hour (11/1/13 – 12/20/13)  
 Effective: October 28, 2013 – December 20, 2013

#### CLASSIFICATION CHANGES

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Kenneth Buckner	Custodian Tohickon \$18.17 Per Hour	Head Custodian Unami \$21.97 Per Hour	11/4/2013

#### COMMUNITY SCHOOL STAFF

<u>Name</u>	<u>Position</u>	<u>Rate/Hour</u>
Shelly Bik-Earley	Before/After School Instructor	\$17.30/hour
Regina Congdon	Before/After School Educational Assistant	\$13.74/hour
Austin Loving	Swim Coach	\$ 8.40/hour

#### PER DIEM SUBSTITUTE TEACHERS

Lynn Ashton	Caitlyn Connolly	Marisa Korman	Kelly Peterson
Michael Barash	James Cook	Nisha Kulak	David Pinsky
Nicole Barker	Jenna Cowher	Neena Kumar	Theodore Prajzner
Bennett Barlyn	Dawn Denisi Greco	Margaret Lewis	Sarah Preston
Leah Beck	Malory Dobson	Gayle Lizerbram	Ryan Rambo
Beth Bedard	Amanda Ebinger	Jennifer Logan	Michael Santangelo
Timothy Bodman	Stacey Ehly	Courtney McCaw	Lori Schleinkofer
Jacklyn Boeshore	Holly Frabizio	Karen McElwee	Chelsea Setzer
Joanna Boland	Shane Gebert	Kristin McMullen	Kristen Smith
Melissa Breen	David Goochce	Andrew Meehan	Sean Snyder
Allison Cardona	Robert Goodman	Ami Mendola	Barbra Villalba
Maria Careghini	Howard Gottlieb	Lydia Myra	Ryan Weidman
Jennifer Carnahan	Colette Hennessy	Laura Niland	Jeffrey Winokur
Paul Choi	Katie Hubbard	Lindsay Palm	
Leann Collins	Ashley Keller	Victoria Perez	

### HOMEBOUND INSTRUCTORS

Elizabeth Agger	Malory Dobson	Kristin Mangan	Cassandra Pugmire
Nicole Barker	Mary Durkosh	Laura McCrory	Nicole Quigley
Leah Beck	Stacey Ehly	Andrew Meehan	Ryan Rambo
Keith Bellomo	Holly Frabizio	Krista Milewski	Lori Schwarz
Krista Bodkin	David Goochee	Rachel Moller	Anastasia Serafimov
Melissa Breen	Robert Goodman	Katelyn Mullen	Joylynn Shore
Allison Cardona	Roseann Hertkorn	Laura Niland	Kristen Smith
Maria Careghini	Ashley Keller	Amy Noce	Sean Snyder
Caitlyn Connolly	Caitlin Kelly	Victoria Perez	Amy Stafford
Gerald Courtney	Kelly Kuhn	David Pinsky	Elisabeth Tyler
Dawn Denisi Greco	Nisha Kulak	Theodore Prajzner	Barbra Villalba

### PER DIEM SUBSTITUTE CUSTODIANS AND SUBSTITUTE BUS DRIVERS

Substitute Custodian: Charles Covington

Substitute Bus Driver: Nelson Torres

Motion Approved 9-0.

### **STUDENT ITEMS**

Motion by Kelly Unger, supported by John Gamble, to approve the following student trips:

- CB West Spanish 5 classes to travel to New York on December 10, 2013
- CB West Chamber Choir to travel to New York on December 13, 2013
- CB West Chamber Choir to travel to Washington, D.C. on December 21, 2013
- CB East Girls Winter Track team to travel to New York on December 27, 2013 and January 4, 2014
- CB East Girls Winter Track team to travel to State College, PA on January 24-25, 2014
- CB West Cheerleaders to travel to Ocean City, Maryland on February 21-23, 2014
- Tohickon Middle School 9<sup>th</sup> grade class to travel to Washington, D.C. on April 2, 2014
- Unami Middle School 9<sup>th</sup> grade class to travel to New York on April 10, 2014
- Unami Middle School 8<sup>th</sup> grade Orion team to travel to Washington, D.C. on April 16, 2014

Motion Approved 9-0.

### **STAFF CONFERENCES/WORKSHOPS**

Motion by John Gamble, supported by Joseph Jagelka, to approve the following staff to attend the listed conferences/workshops:

Denise Brechter	11/14/13	ELL's in Special Education	King of Prussia	\$100
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The above conference is being paid by federal grant money.

Motion Approved 9-0.

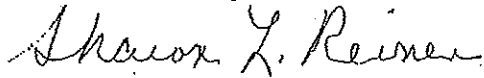
### **REPORTS AND INFORMATION**

The Student Quarterly Reports ending September 30, 2013 were included as information items to the Board.

There being no further business before the Board, motion by Kelly Unger, supported by John Gamble, to adjourn at 8:36 p.m.

Motion Approved 9-0.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sharon L. Reiner". The signature is written in dark ink and is positioned above the printed name and title.

Sharon L. Reiner  
Board Secretary

**CENTRAL BUCKS SCHOOL DISTRICT**  
**Finance Committee Minutes**  
**October 16, 2013**

Committee Members Present

Jerel Wohl, Chairperson  
Paul Faulkner, Member  
Tyler Tomlinson, Member

Other Board Members and Administrators Present

Steve Corr  
Joe Jagelka  
Geri McMullin  
Kelly Unger

Dave Matyas, Business Administrator  
Susan Vincent, Director of Finance

Dr. Dave Weitzel, Superintendent  
Scott Kennedy, Director of Operations  
Ken Rodemer, Assistant Director of Operations

Committee Members Absent

Jim Duffy, Member

The Finance Committee meeting was called to order at 8:05 p.m. by Jerel Wohl, Chairperson

PUBLIC COMMENT

Five members of the public were present. They commented on policy 616 and posting of the audit on the district website.

APPROVAL OF MINUTES

The September 18, 2013 Finance Committee meeting minutes were accepted as presented.

INFORMATION/ DISCUSSION/ACTION ITEMS

**Discussion of Long Term Financial Goals** – The committee discussed financial goals for the district. Committee members weighed in on the merits of each goal, through discussion added more goals, and consolidated similar goals to create a draft listing. The goals are not listed in any particular order. The goals discussed were:

- Evaluate Funding Needed to Improve Academics and Educational Initiatives
- Maintain facilities Without New Debt
- Meet Future PSERS Obligations Without Maximum Tax Increases
- Explore Paying Off More Debt to Reduce the Financial Impact of the Projected PSERS Retirement Expense Increase
- Maintain the General Fund Balance at 5% of Budget
- Budget Planning for Teacher Negotiations
- Continue to Evaluate Security and Improve Where Possible
- Plan for the Affordable Care Act
- Minimize Real Estate Tax Increases
- Explore Implementing Full Day Kindergarten
- Increase the Number of Student Instructional Days
- Explore Alternate Revenue Streams (grants cyber charter schools, etc.)
- Explore Implementing More Vocational Programs in Our High Schools

The committee will continue discussion of these items in the future as they potentially can have a long term impact on the budget.



**Review of the Walking Zone for St Jude School** – Sidewalks are now installed for some housing developments within 1.5 miles of the school. The district transportation department has reviewed the areas and found them to be safe for walking. Some of the streets impacted by an expanded walking area are Sullivan, Heath Court, and Sutfield Court. The committee asked a question about students crossing route 202. A crossing guard is present on Route 202 to help make a safe transition onto the school property. Other students are currently walking and crossing route 202 with the help of the crossing guard. The committee recommended this area be designated as a walking zone starting with the 2014-15 school year. It also recommended the transportation department provide notice to parents in the near future to give them time to plan car pools or groups of walking partners.

**Review of Policies** – Policy 616 provides guidance on the payment of bills. A recommended addition to the policy is for purchases by the superintendent to be approved by the Board President and Vice President since there are no additional layers of higher authority within the school district organization chart.

The committee reviewed the policy at length discussing whether the President and Vice President should provide an initial review of the proposed expenditures then have the Board act on them at a meeting. There were concerns that calling attention to the superintendents position in this policy may dissuade future superintendent candidates from applying for the position. But, consensus was that the review is common in general business practice and audit review procedures and the superintendent position needed to be singled out for special consideration since only the Board has a higher position of authority.

Discussion also took place on checks and balances in place within the district. With more modernized software, purchase requisitions are now mostly electronic and review and approval moves along pre assigned paths depending on the initiator of the requisition. The process ends in the purchasing department for final review to help determine appropriate vendors, quotation limits and bid limit thresholds. The Accounting department also looks at purchases to make sure they will be paid from the proper departmental expense account.

Discussion also took place as to whether the Board should ratify bills for payment or approve them. With reduced building activity in the district, checks have gone from being produced once per week to twice per month. With the reduction in frequency, it may be possible to move from a check ratification process to a check approval process. Timing issues would need to be worked out when there is only one school board meeting scheduled in a month.

The committee also discussed the possibility of providing more detailed information on the bills for payment report without adding a large amount of additional pages to the board agenda.

The committee recommended policy 616 be placed on the Board agenda for second reading. The committee recommends modifying the sentence on the superintendents expense review to: Expenses of the superintendent shall be reviewed and approved by the Board President and Vice President prior to ratification by the school board.

The committee agreed that the additional sentence will provide a quick fix to the existing review process and asked administration to look at modifying the policy in the future to address some of their concerns.

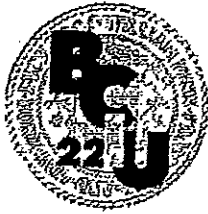
**Budget Transfers** – Final Budget Transfers to close out the 2012-13 fiscal year were reviewed. The committee recommended that they be placed on the school board agenda for consideration.

**Budget Update** – The Act 1 base index for the 2014-15 budget process is 2.1%. This means real estate taxes could be raised by 2.1% if needed. In addition, it is anticipated that the district would also qualify for an exemption from Act 1 limits in the expense for state retirement payments ( which will go from approximately 17% of gross payroll to 21%) and special education costs. As per past practice, administration will likely present an initial budget in December that has an increase greater than 2.1%. If administration doesn't do this, PDE will not allow the district to use Act 1 exceptions. And, since we will not know until mid-February, via the governor's budget, if state subsidies will remain the same or if we will see a reduction we need to present a conservative budget at the start of the process.

#### ADJOURNMENT

The meeting adjourned at 9:20 p.m.

Minutes submitted by Dave Matyas, Business Administrator and Administrative Liaison to the Finance Committee



## BUCKS COUNTY INTERMEDIATE UNIT # 22

### CALL TO ORDER

The Bucks County Intermediate Unit Board of School Directors met at its regularly scheduled meeting on Tuesday, September 17, 2013 at 7:06 p.m. at the Bucks County Intermediate Unit #22 Administration Building located at 705 N. Shady Retreat Road, Doylestown, Pennsylvania, and notice of the meeting was duly given to the newspapers and to the public as required by law.

### PLEDGE OF ALLEGIANCE

The meeting began with the pledge of allegiance, which was led by Denise Quinn's Autistic support class at Pearl Buck Elementary School in the Neshaminy School District

### ROLL CALL

#### ATTENDANCE:

##### Members

Mr. Michael Hartline, President (Centennial)  
Mrs. Patricia Sexton, Vice President (Council Rock)  
Mrs. Pamela Strange (Bensalem Township)  
Mr. Charles Groff (Bristol Borough)  
Mr. Stephen Corr (Central Bucks)  
Mr. John DeWilde (Morrisville)  
Mrs. Susan Cummings (Neshaminy)  
Mrs. Carol Clemens (Palisades)  
Dr. Peter Yarnell (Pennridge)  
Mr. Christopher Cridge (Pennsbury)  
Mrs. Fern Strunk (Quakertown) Telephone

#### ABSENT:

##### Members

Mrs. Helen Cini (Bristol Township)  
Mr. Kurt Zander (New Hope/Solebury)

#### OFFICERS:

##### Executive Director

##### Assistant Executive Director

##### Treasurer

##### Secretary

Dr. Barry J. Galasso

Dr. Michael Masko

Mrs. Wendy L. Macauley

Mrs. Elizabeth Bittenmaster

PRESENTATION: Dr. Galasso made a presentation on the 2013-2014 BCIU Initiatives.

SPECIAL EDUCATION MINI REPORT - Ms. Diane Paul, Ms. Beth Liddle and Ms. Karin King-Rigby provided the mini report and an overview on the Early Intervention Program.

PROGRAMS & SERVICES MINI REPORT - Dr. Mike Masko provided the mini report on the District Support Teams for 2013-2014 and Pennsylvania Teacher Effectiveness.

GOOD NEWS Dr. Barry Galasso shared various items of good news.

PUBLIC PARTICIPATION None

VOTING OF 2014 PSBA OFFICERS AND AT-LARGE REPRESENTATIVES

Voting for the 2014 PSBA Officers and At-Large Representatives took place by ballot. Mr. Hartline announced the results at the board meeting, which will be filed electronically with the PSBA by the Board Secretary.

*Upon a motion by Mr. Christopher Cridge, seconded by Mr. Stephen Corr, and passed by unanimous voice vote by eleven (11) Board Members, the Board approved items 1 - 39 (excluding item 17).*

APPROVAL OF MINUTES

Approved the July 16, 2013 Board Meeting minutes. (Refer to minutes in September 17, 2013 Board Agenda).

APPROVAL OF TREASURER'S REPORT

Approved the Treasurer's Report for the period of July 1, 2013 through August 31, 2013. (Refer to report in September 17, 2013 Board Agenda).

APPROVAL OF BILLS FOR PAYMENT

Approved the Bills for Payment for months of July 2013 and August 2013. (Refer to report in September 17, 2013 Board Agenda).

APPROVAL OF BUDGET REVISIONS

Approved the following Budget Revisions: 2012-2013 State Early Intervention/Medical Access Early Intervention in the amount of \$17,158,665 for the period of July 1, 2012 through June 30, 2013; and 2013-2014 Act 89 Nonpublic Schools in the amount of \$4,709,605 for the period of July 1, 2013 through June 30, 2014. (Refer to report in September 17, 2013 Board Agenda).

APPROVAL OF BUDGET

Approved the following 2013-2014 Budget: 2013-2014 PA Institute for Instructional Coaching (PIIC) Grant in the amount of \$36,500 for the period of July 1, 2013 through June 30, 2014. (Refer to report in September 17, 2013 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Agreement with Franklin Township, NJ School District for Professional Services from September 3 through 4, 2013 at a rate of \$500 per diem plus travel expenses. (Refer to Agreement in September 17, 2013 Board Agenda).

APPROVAL OF AGREEMENT

Approved the 2013-2014 Special Education Contract with New Hope-Solebury School District for the period of July 1, 2013 through June 30, 2014 for the amount of \$582,142. (Refer to Agreement in September 17, 2013 Board Agenda).

APPROVAL OF AGREEMENTS

Approved the 2013-2014 Early Childhood Services Provider Agreements for the period of July 1, 2013 through June 30, 2014 for the amount of \$860,463. (Refer to Agreements in September 17, 2013 Board Agenda).

APPROVAL OF AGREEMENT

Approved to enter into an additional three (3) year Lease Agreement with Ombudsman Educational Services, Ltd. to lease classroom space at Tawanka Learning Center, pending solicitor's approval, for the period of July 1, 2013 to August 31, 2016 for the revenue amount of \$60,554 for 2013-2014; \$61,160 for 2014-2015 and \$61,771 for 2015-2016. (Refer to Agreement in September 17, 2013 Board Agenda).

APPROVAL OF AGREEMENT

Approved to continue to lease space located in the Quakertown Plaza Shopping Center from Quakertown Holding Corporation for the period of August 1, 2013 through July 31, 2015 at the annual rental cost of \$18,000 for 2013-2014 and \$20,000 for 2014-2015. (Refer to Agreement in September 17, 2013 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Special Education Private Provider Contracts and Additional Services for the period of July 1, 2013 through June 30, 2014 for the amount of \$38,550. (Refer to Agreement in September 17, 2013 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Agreement with Sweet, Stevens, Katz & Williams for Special Education Legal Consulting Services for the period of July 1, 2013 through June 30, 2014 and year-to-year thereafter for the amount of \$12,000. (Refer to Agreement in September 17, 2013 Board Agenda).

APPROVAL OF CONTRACTS AND PURCHASES

Approved the following contracts and purchases for the month of August 2013 in the amount of \$180,069.12:

Vendor	Description	Budget	Amount
<u>Contracts</u>			
Chris Anderson	Presenter Fee for the Gifted Conference on November 20, 2013	Local In-Service	\$500.00
Colleen Anzio	Presenter Fee for Thirteen (13) Courses in Fall 2013. One Course @ \$1,600.00 and twelve (12) Courses @ \$2,400.00	Local In-Service	\$30,400.00
Michael Bielawski	Presenter Fee for Three (3) Courses in the Fall 2013 @ \$2,400.00 per Course	Local In-Service	\$7,200.00
Canon Financial Services	Lease One (1) Canon Image Runner Advantage C5235 Copier w/Uniflow per June 2011 Board Approved Pricing for 36 Months @ \$299.17 per Month	Technology Services	\$10,770.12
Suzanne Dailey	Presenter Fee Non Public Workshop on July 22, 2013 @ Plumstead Christian School	Federal Programs	\$350.00
Richard Gallagher	Presenter Fee for Eight (8) Courses in the Fall 2013 @ \$600.00 per Course	Local In-Service	\$4,800.00
Heinemann	Presenter Fee for Speaker Penny Kittle on October 22, 2014	Local In-Service	\$4,000.00
Bethany Hunter	Presenter Fee for Two (2) Courses on August 6 & 7, 2013 @ \$350.00 per Course	Federal Programs	\$700.00
Alice E. LaPier	Increase to Contract Amount	Professional Development	\$5,000.00
J. LoGuidice Associates	Increase to Contract Amount	Professional Development	\$10,000.00
MAP Educational Consultants, LLC	Presenter Fee for Workshop on August 13 & 14, 2013, "The Core 8"	Federal Programs	\$800.00
MAP Educational Consultants, LLC	Presenter Fee Math Practices & Standards @ Quakertown Christian School on August 20, 2013	Federal Programs	\$400.00
Gene Michael Productions, Inc	Annual Web Music Lease Agreement	Technology Services	\$200.00

Melissa H. Oyer	Internship Contract Salary with the School Psychology Program at Temple University for 2013/2014 School Year	Special Education	\$10,000.00
Gabrielle Sereni	Presenter Fee for the Gifted Conference on November 20, 2013	Local In-Service	\$400.00
Dr. Kim Sheinbaum	Presenter Fee for Three (3) Courses in the Fall 2013. Two Courses @ \$2,400.00 & One Course @ \$1,600.00	Local In-Service	\$6,400.00
Solution Tree	Presenter Fee for "Common Core Mathematics Instruction" on October 17 and November 19, 2013	Federal Programs	\$9,200.00
John Stein	Presenter Fee for Five (5) Courses in Fall 2013 @ \$2,400.00 per Course	Local In-Service	\$12,000.00
The College Board	Presenter Fee for 2013/2014 Title II Math and Science Collaborative on September 25, 2013	Federal Programs	\$5,000.00
Jeremy Wolf	Presenter Fee for Three (3) Courses in Fall 2013 @ \$2,400.00 per Course	Local In-Service	\$7,200.00
William Yerger	Presenter Fee for Three (3) Courses in Fall 2013. One Course @ \$800.00; One Course @ \$1,600.00 & One @ \$2,400.00	Local In-Service	\$4,800.00
Sub-Total			\$130,120.12
<b>Purchases</b>			
Aaron Solutions Company	Computer Supplies & Toner for the 2013/2014 School Year	Technology Services	\$15,000.00
ePlus Technology of PA	UCS Server Upgrades	Technology Services	\$34,949.00
Sub-Total:			\$49,949.00
Grand Total:			\$180,069.12

APPROVAL OF BUCKS COUNTY COOPERATIVE PURCHASING GROUP BID

Approved the Bucks County Cooperative Purchasing Group Bid #13-012, Audiovisual & IMS Supplies for the period of July 1, 2013 through January 31, 2014 with some extension of prices through June 30, 2014 to the following recommended vendors:

Vendors recommended for award

Acco Brands USA, LLC/GBC	Camcor, Inc.	J. B. Foss Co., Inc.
Mid Atlantic Media	Pyramid School Products	Scott Electric
Star Audio Visual Repair	Total Video Products, Inc.	Troxell Communication, Inc.
Valiant Int'l Multimedia Corp.	VSA, Inc.	VSC, Inc.

APPROVAL OF AGREEMENT

Approved the Renewal Contract with MCC Warwick Family Services to sub-lease Rental Space in the amount of \$68,050.40 and utilize five (5) milieu counselors at the estimated cost of \$286,120 for the period of September 1, 2013 through August 31, 2014 and year to year thereafter, pending solicitor's approval. (Refer to Agreement in September 17, 2013 Board Agenda).

APPROVAL OF AGREEMENT

Approved the appointment of TSA Consulting Group, Inc. as the third party administrator and Kades-Margolis Corporation as the consulting company for the BCIU's 403(b) Tax Sheltered Annuity Plan and approval for the Business Administrator to act on the Board's behalf, pending solicitor's approval of all agreements at no cost and for the period of October 2013 through September 2014 and year to year thereafter. (Refer to Agreement in September 17, 2013 Board Agenda).

*Upon a motion by Mr. Christopher Cridge, seconded by Mr. Stephen Corr, and passed by unanimous voice vote by ten (10) Board Members with One (1) abstention from Mr. Hartline, the Board approved item 17.*

APPROVAL OF AGREEMENT (Item 17)

Approved the Agreement with Centennial School District to provide a Director of Special Education for up to three (3) days each week for the period of July 1, 2013 through December 31, 2013 with an option to extend through June 30, 2014 with revenue in the amount of \$735 per day. (Refer to Agreement in September 17, 2013 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Special Education Service Agreement with Tuscarora IU #11 for Subcontractor Professional Consulting Services of Dr. Gia Ostroff Welsh for the period of July 1, 2013 through June 30, 2014 for revenue not to exceed \$6,800. (Refer to Agreement in September 17, 2013 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Agreement with Catapult Learning to provide Auxiliary Services to Non-Public Students for the period of July 1, 2013 through June 30, 2014 in the amount of \$3,114.453. (Refer to Agreement in September 17, 2013 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Early Childhood Settlement Agreement for the 2013-2014 school year in the amount of \$522. (Refer to Agreement in September 17, 2013 Board Agenda).



APPROVAL OF AGREEMENTS

Approved the Early Childhood Provider Agreements for the period of July 1, 2013 through June 30, 2014 in the amount of \$503,801. (Refer to Agreement in September 17, 2013 Board Agenda).

APPROVAL OF AGREEMENTS

Approved the 2013-2014 Title I Non Public Remedial Reading Instruction Agreements with Bensalem, Centennial, Council Rock, Hatboro-Horsham, Morrisville, Neshaminy and Pennsbury School Districts for the period of August 31, 2013 to June 30, 2014 in the amount of \$92,612.62. (Refer to Agreement in September 17, 2013 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Agreement with Larry Martin, LLC for Consulting Services for the period of September 1, 2013 to June 30, 2014 for an amount not to exceed \$15,000. (Refer to Agreement in September 17, 2013 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Agreement with Adams Coaching Associates for Consulting Services for the period of July 1, 2013 to June 30, 2014 for an amount not to exceed \$33,500. (Refer to Agreement in September 17, 2013 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Agreement with DSD LLC for Consulting Services for the period of July 1, 2013 to June 30, 2014 for an amount of \$400 per day, not to exceed \$5,000. (Refer to Agreement in September 17, 2013 Board Agenda).

APPROVAL OF AGREEMENT

Approved the Alternative Education Services Agreement with Lower Moreland School District for the 2013-2014 school year with two (2) one-year renewal options for 2014-2015 and 2015-2016 for an amount of \$9,568 per student slot for 2013-2014; \$9,855 per student slot for 2014-2015; and \$10,150 per student slot for 2015-2016. (Refer to Agreement in September 17, 2013 Board Agenda).

APPROVAL OF AGREEMENT

Approved to purchase licensing for interested schools and districts, in an amount dependent on school and district participation with Blended Schools, pending solicitor's approval for the period of September 1, 2013 through September 30, 2014 and year-to-year thereafter for an amount of \$12,985 for 200 users; and approved the Memorandum of Understanding for professional development services with Professional Learning Systems pending solicitor approval for the period of September 1, 2013 through September 30, 2014 and year-to-year

thereafter, for an amount of \$300 per participant plus equal revenue split based on the participant cost per class. (Refer to Agreement in September 17, 2013 Board Agenda).

#### APPROVAL OF AGREEMENT

Approved the agreement to purchase on-line course content, instructional services and professional development for interested school entities, in an amount dependent on school and district participation, with Advanced Academics, pending solicitor approval and approved to accept individual student registrations and payment related to the provision of credit recovery and initial credit courses for the period of September 1, 2013 through June 30, 2014 and year to year thereafter for the following amounts: \$750 plus expenses for onsite professional development; \$165 per 60-day credit recovery enrollment per student; \$280 per 120-day initial credit enrollment per student. The Intermediate Unit will collect \$275 per 60-day credit recovery enrollment per student, resulting in \$110 to cover local program facilitation. The Intermediate Unit will collect \$350 per 120-day initial credit enrollment per student, resulting in \$70 to cover local program facilitation. 8-day course extensions will be provided upon request at a cost of \$30, which will be billed directly the student or district. (Refer to Agreement in September 17, 2013 Board Agenda).

#### APPROVAL OF CONTRACTS

Approved the following contracts for the month of September 2013 in the amount of \$83,903.61:

Vendor	Description	Budget	Amount
Advanced Academics	Additional Summer School Enrollments	Bridges	\$2,000.00
Rhonda Bielawski	Presenter Fee for Two (2) Courses Field Fall Semester 2013 @ \$2,400.00 Each.	Local In-Service	\$4,800.00
Dell Computers	Additional Software Licensing to include Centennial School District	MicroSoft -Tech Services	\$16,624.71
Delta T	Original Board Approval October 2011 Additional Nursing Services in Support of the Extended School Year Program	BSY	\$25,000.00
Discovery Education	Digital Streaming from July 1, 2012 through June 30, 2014 for Public, Non Public Schools & the BCIU	Instructional Materials & Tech Services	\$20,767.20 \$1,051.20
getAbstract	Online Library Subscription for Five (5) Users July 11, 2013 through July 10, 2014.	Instructional Materials	\$625.00
Moodlerooms	joule 2 Platform including 1,000 Users & 60 GB of Storage from October 11, 2013 through October 10, 2014.	Tech Services/ Other Hosted Services	\$11,320.00
Joseph Schwartz	Presenter Fee for the Challenging the Gifted Conference, November 20, 2013.	Local In-Service	\$500.00
Stanley Access Technology	Preventive Maintenance & Service Agreement from October 1, 2013 until September 30, 2014.	Facilities Services	\$1,215.50

Sub-Total \$83,903.61

APPROVAL OF BUCKS COUNTY COOPERATIVE PURCHASING GROUP BID

Approved the Bucks County Cooperative Purchasing Group Bid #13-008 - Cafeteria Smallwares for the period of September 1, 2013 through June 30, 2014 to the following recommended vendors:

Vendors recommended for award

Calico Industries, Inc.	9,887.50
Culinary Depot	9,244.34
Joseph Gartland, Inc.	756.87
Sam Tell and Son, Inc.	14,457.01

APPROVAL TO NOTIFY AWARDED VENDOR(S)

Approved to Notify Awarded Vendor(s) for Heating Oil and Gasoline - effective dates of bids is July 1, 2014 through August 31, 2015. All participating districts are invited to attend the committee review meeting that takes place the day following the bid opening. At the review meeting, a decision will be made to award the bid. We are asking the board to give us the authority to notify the low bid vendor(s) so that they may take the necessary steps to secure supply for the school districts at the bid prices. We, as the fuel bid review committee, request permission to give official notification to the vendor(s) immediately following the review meeting and at later dates for firm price lock-ins. We would then present the results to the board.

APPROVAL TO ASSIGN ORIGINAL AGREEMENT

Approved to Assign Hess Corporation Natural Gas Contract to Hess Energy Marketing, LLC for no cost in excess of original award with original assignment from July 1, 2012 to June 30, 2014 and reassignment will be on or after October 1, 2013 to June 30, 2014.

APPROVAL OF AGREEMENT

Approved the Rental Agreement with Source4Teachers LLC to provide office space at the IU Administration Center to Source4Teachers and Mission One staff for the period of July 1, 2013 to June 30, 2014 for an annual revenue amount of \$15,000. (Refer to Agreement in September 17, 2013 Board Agenda).

APPROVAL OF SECOND AND FINAL READING OF POLICY

Approved the Second and Final Reading of Policy 806 Child/Student Abuse. (Refer to Policy in September 17, 2013 Board Agenda).

APPROVAL OF AUTHORIZED PROCUREMENT CARD USERS

Approved the List of Authorized Intermediate Unit Procurement Card Users for the period of July 1, 2013 through June 30, 2014. (Refer to List in September 17, 2013 Board Agenda).

APPROVAL OF INTRODUCTORY READING OF POLICY

Approved the Introductory Reading of Revised Board Policy #6175 - Procurement Cards, (Refer to Policy in September 17, 2013 Board Agenda).

APPROVAL OF PROPOSAL

Approved to Accept the Proposal for Auditing Services with Maillie, LLP for the period of July 1, 2013 through June 30, 2014 for an estimated cost of \$3,000 for the 2012-2013 Audit. (Refer to Proposal in September 17, 2013 Board Agenda).

APPROVAL OF AGREEMENT

Approved to purchase Microsoft licensing agreement from Dell, Inc. and all related ongoing costs associates with maintenance and licensing, and approval to provide Microsoft licensing for the Intermediate Unit, Bensalem, Bucks County Technical High School, Council Rock, Middle Bucks Institute of Technology, Morrisville, Neshaminy, New Hope-Solebury, Quakertown, Upper Bucks Technical School, Bristol Borough, Centennial, Palisades, Pennsbury, Pennridge and Newtown Friends School for fee through this aggregated purchase where BCIU is acting as an aggregator/ reseller for the period of November 2013 - November 2016 in an annual amount of \$764,390.57 (estimated due to current negotiations). (Refer to Agreement in September 17, 2013 Board Agenda).

APPROVAL OF VARIOUS HUMAN RESOURCES ITEMS - SEPTEMBER 2013

Approved the various Human Resources items (a through e) for September 2013 (Refer to attached confidential report dated September 12, 2013).

INFORMATION ITEMS -

Mr. Jack Brady provided a legislative update and handout.

OLD BUSINESS - None

NEW BUSINESS - None

*Upon a motion by Mr. Christopher Cridge, seconded by Mr. Stephen Corr, and passed by unanimous voice vote of eleven (11) Board Members, the Board agreed to adjourn for Executive Session at 8:15 p.m.*

EXECUTIVE SESSION - The Board adjourned to discuss a Personnel Matter.

*Upon a motion by Mrs. Patricia Sexton, seconded by Mr. Michael Hartline, and passed by unanimous voice vote of eleven (11) Board Members, the Board agreed to reconvene to public meeting from Executive Session at 8:20 p.m.*

*Upon a motion by Mrs. Patricia Sexton, seconded by Mr. Michael Hartline, and passed by unanimous voice vote of eleven (11) Board Members, the Board approved the following motion:*

APPROVAL OF MOTION TO DISMISS EMPLOYEE

Approved the motion to dismiss Jan Tashman as a Classified Employee of the BCJU and to instruct the Board Attorney to issue the written Adjudication confirming the Board's Decision, specify the reasons therefore. (Refer to Written Adjudication in September 17, 2013 Board Agenda).

*Upon a motion by Mr. Stephen Corr, seconded by Mr. Michael Hartline, and passed by unanimous voice vote of eleven (11) Board Members, the Board agreed to adjourn the meeting.*

PUBLIC PARTICIPATION      None

ADJOURNMENT

The meeting adjourned at 8:21 p.m.

NEXT MEETING

The next regularly scheduled meeting of the Bucks County Intermediate Unit Board of School Directors is: Tuesday, October 15, 2013 at 7:00 p.m. at the Intermediate Unit's Administration Building, 705 N. Shady Retreat Road, Doylestown, PA 18901.

*Elizabeth Bittenmaster*

Elizabeth Bittenmaster, Board Secretary  
Bucks County Intermediate Unit #22  
Board of School Directors